

8 July 2022

Dear families

I am writing to you to provide information regarding school attendance should you celebrate the religious holiday of Eid.

As per the Dixons Trust policy and the national attendance policy, families who celebrate Eid are entitled to take one day of authorised absence for each occasion of religious observance, any further absence for this occasion of religious observance would be unauthorised. Therefore students are entitled to take a one day leave of absence on Monday 11 July and will be expected to be back in school on Tuesday 12 July.

If you wish them to take this leave, then you are required to complete this online form [notification of absence form](#). Please can we ask if possible, this form is completed in advance of the absence. Without this form completed the absence would be marked as unauthorised. For families not observing Eid, Monday 11 July is a normal school day and we expect your child to attend school. Non-attendance on this day (without good reason) would result in an unauthorised absence and would trigger an attendance phone call or home visit as per our attendance policy.

We wish you all the best during this time and we hope that you enjoy the time with your family.

Please contact our office should you require any further information.

Yours faithfully

G. Rothenburg

Miss G Rothenburg
Principal

