

Dear families

As part of our Health and Safety policies we are required to practice fire drills, partial lockdown drills and full lockdown drills with our staff and students. This is to ensure that everyone is aware of their roles should these procedures need to be implemented during a real life situation.

We write to inform you that in the coming week your child will be taking part in one or all these procedures during the school day, which should last for approximately 15 minutes.

### **What is a lockdown?**

In certain circumstances, it may be necessary for the academy to take steps to isolate students, staff, and visitors from danger. Dangers that could potentially result in a lockdown include the presence of an intruder on site, an emergency within the academy or an emergency occurring outside of, but within the local vicinity of the academy.

We thank you and your child in advance for supporting with this procedure.

Yours faithfully



Mr A Jacobs  
**Principal**